

School-based Therapy Provision 2021

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Behaviour Support Response Codes OPERATIONAL GUIDELINES Appendix 2

Rationale and Principles

These operational guidelines articulate procedures for a uniform risk management response to challenging and potentially dangerous behavioural incidents. It acknowledges that some of our student's experience chronic self-regulatory difficulties; occasionally meaning they display highly challenging and potentially dangerous behaviour. All such incidents must be responded to in a supportive, coordinated and respectful manner. In our dynamic school environment, professional judgement, teamwork and adherence to established protocols are imperative to the safe and dignified management of such episodes. Clear communication and response protocols, based on modified *Traffic Light* Code systems, are used throughout the school to maximise the safety. These must be followed by all staff, students and visitors.

Procedures

1. Traffic light icons sets must be stored close to the door of each class/learning area.
2. The **Green** icon is to be routinely displayed on the door to indicate that the space is safe to enter.
3. All moderate (**Code Orange**) to severe (**Code Red**) incidents which occur in class/learning areas are managed by the class teacher, who will ensure that the corresponding icon is placed on the door.
4. A code must be called for all moderate (**Code Orange**) to severe (**Code Red**) level incidents that occur outside classroom/teaching areas.
5. Regardless of location, each complex (**Code Red-Admin**) and/or crisis (**Code Black**) incidences will be initially managed by the "Incident Manager" (IM), usually the teacher in charge.
6. To secure immediate support, the IM will arrange the announcement of the code and location (e.g. "**Code Red-Admin Recreation Room**") via a "Page All".
7. Available Admin Team members will attend the incident, as appropriate.
8. For **Code Red-Admin** and/or **Code Black**, an Admin Team member assumes the IM role.
9. For all **Code Black** Incidents Intermediate Team-Teach trained staff in the vicinity must promptly attend.
10. Once the situation is resolved and/or downgraded in status, the IM will arrange the announcement of the code and location via a "Page All".

Codes			
	Code	Event(s)	Responses
	Green	Situation normal and safe.	Normal Program - Normal programs and movement around the school.
	Orange	Student(s) demonstrating agitated ('Rumbling') behaviour(s) and the potential to escalate.	Classrooms- Orange icon placed on the classroom door. External-' Page-All ' (Code + Location) called Steer Clear – Minimise movement within identified area. Do not proceed through the area without receiving a "yes" response from the "Incident Manager". This can be obtained through eye contact, one word or signal. All interactions are to be kept to a minimum. Otherwise remain in place until Code Green is called.
	Red	Student(s) demonstrating dangerous behaviour(s) this may include physical aggression or property damage.	Classrooms- Red icon placed on the classroom door External-' Page-All ' (Code + Location) called Update door icon once the situation is resolved and/or downgraded in status.
	Red-Admin	Student(s) demonstrating dangerous behaviour(s) this may include physical aggression or property damage, highly likely to escalate.	' Page-All ' (Code + Location) Admin staff -immediately to location. Protect in place - stay in the classroom or the area you are in with the students. No movement unless an extreme emergency (e.g. health needs of a student). Remain in the classroom until Code Orange/Green is called indicating <u>watchful</u> or normal resumption of programs and movement around the school.
	Black	Student(s) demonstrates high risk behaviour(s) assaultive and/or property damage placing self, students, staff in danger. Ground restraint etc. required.	' Page-All ' (Code + Location) Admin & Int. Team Teach trained staff -immediately to location. Protect in place - stay in the classroom or the area you are in with the students. No movement unless an extreme emergency (e.g. health needs of a student). Remain in the classroom until Code Orange/Green is called indicating <u>watchful</u> or normal resumption of programs and movement around the school.

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Request for Therapy Service to be conducted during School Hours

Appendix 3

